

**A NOTICE OF CHANGE IN DEFENDANT'S
EMPLOYMENT AND REQUEST FOR SERVICE**

Case Number

IN THE _____ COURT OF _____ COUNTY,
ALABAMA

_____ v. _____

Address: _____

Social Security Number: _____

PART A.

NOTICE TO: _____ (Obligee)

DATE: _____

You are hereby notified that the above-named defendant/obligor has changed employment/become unemployed/is receiving workmen's compensation benefits. The new Employer is: _____

_____ at (address) _____

You have a right under the law to file a written request for service upon a new employer of the defendant/obligor or upon the Department of Industrial Relations for withholding.

If you wish to have the Withholding Order served on the new employer/the Department of Industrial Relations, you must complete Part B of this form, deliver it to the office of the Clerk of the above named Court and PAY the appropriate cost for service.

Collecting Agency

PART B.

NOTICE TO: _____ (Clerk)

_____ Court of _____ County, Alabama

DATE: _____

I hereby request that the above-named Clerk serve, pursuant to the Alabama Rules of Civil Procedure, a copy of the Withholding Order upon the above-named new employer/the Department of Industrial Relations. I further request the Clerk to have the court's Withholding Order and related documents served upon the employer/the Department of Industrial Relations by ☐ personal service ☐ certified mail.

Signature of Obligee/Attorney